
MARINE TRADES

INSTITUTE

EARLY RELEASE OF EXCESS AID FOR PURPOSE OF PURCHASING REQUIRED BOOKS REQUEST

I, _____, am requesting early access to my Federal Financial Aid refund for the purpose of purchasing my required textbooks.

My anticipated excess aid amount is \$ _____, which is due to me on _____.

I authorize Marine Trades Institute to anticipate and credit an early refund and provide me with a check of \$ _____ (not to exceed \$150) to allow me to purchase my books before the refund of excess aid release date.

I understand that this early release of my excess financial aid is for the sole purpose of allowing me to purchase my textbooks within the first seven days of fall classes and will be subtracted from my excess aid refund check. I understand that I am responsible for the repayment of the book funds if for any reason, my excess aid refund does not disburse.

I authorize to reduce my excess aid refund by the amount of this early credit when the funds disburse into my account.

I understand that I must be in attendance when my financial aid disburses to my account and must meet all of the requirements for my aid, including Federal Student and Parent Plus Loans, the Federal Pell Grant and SEOG Grant, and Marine Trades Institute awarded aid.

Signed: _____ Date: _____

Submitted by student for review.

Reviewed by Financial Aid Office: _____ Date: _____

Authorized for \$ _____ to be released to the student on: _____

Student aid should disburse into account on _____ and repay the early release of excess aid.

Approved by Business Office: _____ Check Date: _____

Early release of excess aid check of \$ _____ Check Number: _____

Received by: _____

(Signature)